

**SUMMARY OF THE
TNI CONSENSUS STANDARDS DEVELOPMENT PROGRAM
EXECUTIVE COMMITTEE MEETING
JUNE 12, 2025**

The Executive Committee held a conference call on June 12, 2025, at 11:00 AM EST. Chair Paul Junio led the meeting. The committee met utilizing Microsoft Teams. The call was recorded for the purpose of preparation of meeting minutes.

Agenda item 1 - Roll call

Name	Email	Organization	Present
Aaren Alger	aaren@alger-consulting.com	Alger Consulting and Training, LLC	N
Debbie Bond	dbond@southernco.com	Alabama Power Company	Y
Robin Cook	cookr@codb.us	City of Daytona Beach	Y
Carol Gebhart	carol.gebhart@alsglobal.com	ALS Global	Y
Cody Danielson	Cody.Danielson129@gmail.com	Independent/Unaffiliated	Y
Katie Strothman	katie@sanderslabs.net	Sanders Laboratories	N
Kevin Holbrooks	holbke@jea.com	JEA	Y
Paul Junio	paul.junio@pacelabs.com	Pace Analytical Services	Y
Robert Hecker	robert.hecker@health.ny.gov	NYSDoH	Y
Teresa Norberg King	norbe010@alumni.umn.edu	Aquatic Ecotox Solutions	Y
Amanda Fehr	amanda.fehr@gel.com	GEL Laboratories	N
Michelle Wade	michelle.wade@pacelabs.com	Pace Analytical Services	N
Cathy Westerman	cathy.westerman@dgs.virginia.gov	Virginia DCLS	N
Ilona Taunton	ilona.taunton@nelac-institute.org	The NELAC Institute	Y
Lynn Bradley	lynn.bradley@nelac-institute.org	The NELAC Institute	N
Robert Wyeth	robert.wyeth@nelac-institute.org	The NELAC Institute	Y

A quorum was present, and the meeting proceeded.

Agenda item 2 – Approval of Agenda

The agenda was previously presented by Paul and is provided as Attachment 1. The agenda was agreed upon by the unanimous consent of attendees.

Agenda item 3 - Review and Approval May 8, 2025, Minutes

A draft of May 2025 was previously provided for review. After review and a motion by Kevin and a second by Debbie to approve the May minutes, they were unanimously approved. May minutes will be submitted to William for posting.

Agenda Item 4– Update on Technical Specialist

The CSDP EC was asked to provide a recommendation regarding the handling of the Technical Specialist issue being addressed by the Quality Management Systems committee. During the May

meeting it was decided that prior to such a recommendation the CSDP EC should consult with the AC. Paul, on behalf of the CSDP EC met with the AC and discussed the current Technical Specialist language being proposed by the QMS.

Prior to the CSDP EC's June meeting, Paul shared his summary of the discussion, including pertinent comments for the AC. He also shared the PowerPoint that he utilized during those discussions (attached below).



Technical Specialist
Discussion AC250602.



TS_NELAPAC_250602.
pptx

A work group for CSDP EC, after the AC discussion, revisited the relevant section of Technical Specialist language and prepared suggested revisions that the entire CSDP EC reviewed and modified further. These suggested changes are presented in the attachment that follows. These suggested changes will be reviewed with the AC and then submitted to the QMS for their consideration.



TS 250609_proposed
CSDP EC recommend:

Agenda Item 5 – Standards Review Reminder

Paul reminded CSDP EC participants to review, from the TNI website, relevant information and the postings of DS currently in their respective comment periods.

Agenda Item 6 - Committee Reports

Accreditation Council – In addition to meeting with the CSDP Chair regarding the Technical Specialist issue, the AC is proposing changes in the evaluation procedures for both the ABs and the NGABs. They have also instituted a Round Table discussion between ABs to ascertain successful practices and common issues.

Asbestos – The committee is returning to a monthly meeting schedule. A work group established to develop implementation guidance regarding the availability of SRM, or equivalent materials required in EL V1M3 is also continuing their efforts. The committee also continues to work on language for §4 for the Technical Specialist should such a requirement be made.

Proficiency Testing – The committee, currently meeting twice per month, has completed development of ELV4, has voted to approve the DS, and will post the DS in the near future. They are now returning to review of EL V3 which should be sufficiently advanced to present for comment in St. Louis. Nicholas Slawson of A2LA has joined the PTEC and volunteered to serve, pending committee approval, to serve as Vice Chair.

Field Activity – The committee continues working on the language for FSMO V2 and plans to present a draft of EL V2 in St. Louis. ELV1 has been sent to NEFAP for final comment and approval while the committee works on implementation guidance.

Quality Management System – The QMS committee continued work on reviewing technical module comments on definitions to include or remove from Module 2. We are close to identifying all definitions to keep. There are also a few that we'll remove, and we'll send info to any technical modules affected about those. Hopefully, we'll be able to let technical module chairs know at the end of June of any definitions they use that will not be in M2.

Laboratory Accreditation Body The committee continues to work through comments on their DS while continuing their review of potential changes in the language for the current Standard.

Chemistry – The committee has reviewed and developed revised language for all EL V1M4 and anticipates a vote to approve the DS in their second June meeting. The Chair is presently preparing a “clean” version of the DS for circulation to all committee members in preparation for the balloting of the DS. Posting of the DS and initiation of the comment period should occur immediately thereafter.

Microbiology – The committee continues to review comments on their DS and will proceed to develop the requirement Response to Comments document. The comment period has now closed, and the committee will revise, if necessary, the DS based on persuasive comments.

Whole Effluent Toxicity – The WET DS (EL V1M7) has been posted for comment and the comment period has closed. The committee will address the comments received and will proceed as per SOP 2-100. They are also developing a white paper/position paper regarding the EPA position relative to the DMRQA. They are working on definitions required for their module not included in the QMS module.

Radiochemistry - The Radiochemistry committee’s DS is complete. The committee continues to address further training needs and the Technical Specialist issue. They will also be working with the PTPEC on the annual review of FoPT issues and/or concerns.

Agenda Item 7 - New/Old Business

No new or old business was presented for discussion by the CSDP EC.

The meeting adjourned at 12:25 PM ET. The next meeting of the CSDP EC is scheduled for 11:00 AM ET on July 10, 2025, utilizing Microsoft Teams.

ATTACHMENT 1

Consensus Standard Development Program Executive Committee
Conference Call
June 12, 2025; 11:00 AM ET

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 239 062 270 598

Passcode: qyUqbt

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

+1 469-340-2365,,955619075# United States, Dallas

Phone Conference ID: 955 619 075#

1. Roll Call

2. Approval of Agenda
3. Review and approval of May 8, 2025 meeting minutes (attached)
4. Update on Technical Specialist
5. Standards Review Reminder
6. Committee Reports
 - a. Accreditation Council
 - b. Asbestos
 - c. Proficiency Testing
 - d. Field Activities
 - e. Quality Management Systems
 - f. Laboratory Accreditation Body
 - g. Chemistry
 - h. Microbiology
 - i. Whole Effluent Toxicity
 - j. Radiochemistry
7. New/Old Business
 - a. Committee Member Business?
 - b. Next Meeting – Thursday July 10, 2025 at 11AM Eastern